## How to Mark Noticeboard Items as Read



## Navigate to

1

https://care2.onetouchhealth.net/cm/caring/main outcome geo lite.php

## 2 Click "Noticeboard"

HFH Healthcare	
Hello, TEST • Online	Dashboard
MAIN NAVIGATION	Noticeboard
🐵 Dashboard	Hi
🖂 General Message	
My Schedule	I am looking for a female carer that is experienced in tracheostomy to cover a day shift with a fema
🛗 My Timesheets	
My Letters	Location: SW2
Filing Cabinet	Client: female
My Noticeboard	

<b>3</b> Click "Mark as read"	
mpliance Medication Administration Nebulisation (Aerosol Therapy) Oral suctioning Tracheostomy care Adult	
Mark as read	
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		Close Sa	ive	
er a day shift with a female client VW.				

## 4 Click the "Enter Reply if necessary" field.



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Close				

<b>6</b> Click here.				
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